

**MINUTES OF THE MEETING OF THE LEICESTERSHIRE PARTNERSHIP  
REVENUES & BENEFITS JOINT COMMITTEE**

**23 NOVEMBER 2023 AT 3.30 PM**

PRESENT: Cllr Wyatt - Chair  
Cllr KWP Lynch – Vice-Chair  
Cllr Beadle and Cllr Woodman

Also in attendance:

Officers in attendance: Carolyn Bland, Anna Crouch, Julie Kenny, Sally O'Hanlon, Rebecca Valentine-Wilkinson and Ashley Wilson

**59. Apologies for absence**

Apologies were received from Councillor Bray and Councillor Graves.

**60. Declarations of interest**

No additional interests were declared at this meeting.

**61. Minutes of previous meeting**

It was moved by Councillor Lynch, seconded by Councillor Woodman and

RESOLVED – the minutes of the meeting held on 14 September 2023 be confirmed as a correct record.

**62. Financial Performance**

Members were presented with the financial performance for the Partnership for the period April 2023 to September 2023.

After a question from members regarding the reported £15,000 savings on postage, it was confirmed that the Partnership were still communicating by sending out letters, but they were also communicating in other ways, but it was felt that the majority of the savings reported would be savings on postal charges.

**63. Performance Report**

Members received a performance report up to September 2023.

As part of the update members were also informed that the DWP's phased managed migration process from tax credits to universal credit had started last year under a discovery phase. A detailed report would be presented to a future meeting and current advice from DWP was that Local Authorities should not be getting involved with issues. Officers confirmed that communication would be going out to local residents.

As part of the internal audit plan for the Partnership members were informed that Housing Benefits, Council Tax and Business Rates would be the key risks reviewed over the course of the detailed plan.

64. **Forward Plan**

Members noted the forward plan.

65. **Dates of future meetings**

Members noted the future meeting dates.

66. **Matters from which the public may be excluded**

On the motion of Councillor Lynch, seconded by Councillor Woodman, it was

RESOLVED – in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded from the following item of business on the grounds that it involves the disclosure of exempt information as defined in paragraphs 3 and 10 of Schedule 12A of the 1972 Act.

67. **Future of the partnership**

Members received a verbal update

(The Meeting closed at 3.45 pm)

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CHAIR